

## Regulations

### Club Competition and Points System

Minikhana events undertaken at the Club on any competition day will follow the General Competition Rules of the Manual of Motorcycle Sport, Motorcycling Australia.

- First place in an event on a competition day will attract 17 points, 12 points for second place and 9 points for third place. The only exception would be if two mini cross events were held on the same competition day, then half points would be distributed, i.e. 8.5 for first, 6 for second and 4.5 for third.
- Riders who do not come first, second or third in an event on a competition day but who successfully complete an event will receive 4 points for that event (2 points for each mini cross event if two mini cross are held on the same competition day).
- Riders who attempt but do not successfully complete an event on a competition day will receive 2 points for that event (1 point for each mini cross event if two mini cross are run on the same competition day).
- Where there is less than 4 riders to constitute a class the following point allocation will apply on a competition day, 3 riders receive 75% , 2 riders – 50% and 1 rider – 25% of total points earned each club points day to carry forward to overall club championship tally.
- Points earned on competition days will aggregate towards Series Awards and Club Champion Awards.

### Riders Moving Up a Class

Riders who move up a class (e.g. from 65cc to 85cc) during a series will not take their points with them. They must start the new class with zero points.

### Rider Numbers

The Club will hold the numbers **one, two and three**. I.e. will not be released for use

- If a rider does not re-join the Club, their rider number will be held for a maximum of twelve months, unless confirmation has been received directly from the rider or parent that the number is no longer required.

### Series Awards

- The Club will conduct either a 1 or 2 round competition series within a calendar year, to be determined and voted on by the residing Executive Committee.
- Awards will be presented to riders in each class who come first, second or third in a Series. Note: riders must attend at least 50% of Club competition days to be eligible to receive a Series Award.
- Riders that do not come first, second or third in either of Series 1 or Series 2 will receive an Attendance Award. (Subject to satisfying the required attendance rules – see below).

### Club Champion Awards

A perpetual trophy (*i.e. to retain for the following year and then returned to the club*) and personal trophy (*i.e. to keep*) for Club Champion will be awarded at the end of the calendar year (after completion of the competition Series).

- First, second and third place awards will be presented.
- Riders must attend at least 50% of Club competition days to receive a Club Champion Award.
- Parents / Guardians are required to attend 2 or more working bees during the year to allow their participants to be considered for this award/s
- Club Champion Awards are determined based on the following aggregated points:-
- Series points (as applicable to how many series are run within the year i.e. 1 or 2)
- Club Champion names and class will be added to the Club Champion Board and displayed at the Club.

### Attendance Awards

- Riders who do not come first, second or third in a Series will receive an Attendance Award, subject to satisfying the following:-
- attend at least 50% of competition days held at the Club's home grounds per Series, per calendar year.

### Most Improved Award

- A perpetual trophy (*i.e. to retain for the following year and then returned to the club*) and personal trophy (*i.e. to keep*) for most improved rider will be awarded at the end of the calendar year (after completion of the competition Series).
- The Executive Committee will decide on the recipient of the Most Improved Award each year.
- The Executive Committee is encouraged to discretely discuss suitable recipients of this award with fellow parents/ cares / observers, if required throughout the year.

### Regional Attendance Awards

- A perpetual trophy (*i.e. to retain for the following year and then returned to the club*) and personal trophy (*i.e. to keep*) for most points at Interclub will be awarded at the end of the calendar year (after completion of the competition Series)
- This trophy is awarded to the Hornsby rider who has accumulated the most points at an SCB Minikhana Interclub event open to all Minikhana clubs, including State Championships during the calendar year, based on the following aggregated points: -

- the allocation of 30 points per rider each time they attend an approved State Controlling Body (SCB) Minikhana Interclub event that is open to all Minikhana clubs, including State Championships;
- 17 points for first, 12 points for second and 9 points for third place overall at a SCB Minikhana Interclub event that is open to all Minikhana clubs, including State Championships.

Trophies for 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place getters will also be awarded.

### Full Throttle Award

This award is for outstanding representation of our club, commitment to the club and combined with continued improvement throughout the competition year.

Guidelines; -

- Would have to attend and **compete** at all club and Interclub meets within the competition year (i.e. Club Rounds, Interclubs Incl. Minikhana Interclub Regionals, MX Series, Enduro Series) that are noted on Club Calendar as “**FT Award**”. i.e “**Compete**” means to attend, pass scrutineering and attempt to start at least the first event/heat of the day. If an event is conducted over 2 consecutive days (eg Frank Purcell Enduro etc) then the rider needs to **compete** at both days.
- A Parent/Guardian/Representative would need to attend 2 or more working bees or attend Official’s Accreditation and be utilized within the club calendar year (complete “in training” and gain official accreditation where possible) to allow their participants to be considered for this award.
- More than **one rider** can be awarded the Full Throttle Award if criteria is met.
- The successful recipient/s will receive at the least a framed photograph of them and a trophy as recognition of the Full Throttle Award.

### Executive Committee Award Summary

The Executive Committee has the responsibility to uphold, administer and abide by the clubs Constitution and Regulations to the best of their ability. It is understood that without prejudice or bias it will also have the authority to utilise its discretion to make the final determinations around the management and granting of the before mentioned awards.

### Club Membership and Fees

- The annual Club membership fee at January of the calendar year are as follows
  - Existing Club members’ annual renewal fee is \$60
  - Existing Club Family annual renewal fee \$90
  - New Club Member annual fee \$80

- New Club Family membership fee \$110
- A 50% reduction in cost will apply for **New Memberships** only when applied for from 1 September of the current calendar year. The ride days fees remain unchanged regardless of the membership start date.
- Ride days at the club will attract a **\$25** fee per day or you can purchase a ride day card that covers 10 ride days for **\$200**. That's a saving of **\$50** and is interchangeable between your family's riders. Purchased cards are not refundable or transferable unless extenuating circumstances are given, then only at the discretion of the Executive Committee.
- Club memberships expire 31 December each year.

### **Life Membership**

To be determined by and at the total discretion of the Executive Committee based on but not limited to the following criteria;

- Outstanding service and commitment to the club
- Upholding the club values
- Minimum 5 years membership
- Hold a Voting/Non-Voting Committee Position/s for 3 years or longer

### **Life Membership Benefits consist of;**

- Receives a Club shirt in recognition of their service and Life Member status
- No club fees – Annual Membership only
- Life Membership is awarded to the parent of the child member
- Benefit is limited to immediate family – parent and children only

***These benefits will be applicable to past and new Life Members***

## **EXECUTIVE COMMITTEE ROLES**

### **Club President**

Manage the affairs of the Club  
 Administer Club Regulations/By-Laws in accordance with the Club's Constitution  
 Act as ex-officio member of any or all sub-committees  
 Represent the Club in an official capacity  
 Attend and Chair Executive Committee meetings  
 Liaise with Motorcycling NSW (MNSW), Council, Sport and Recreation and Police as necessary  
 Arrange annual track licensing  
 Organise and be involved in running the Hornsby Minikhana Interclub event  
 Arrange presentations and trophies  
 Attend the MNSW Minikhana Sports Committee meeting, as required  
 Communicate with members via email as necessary

### **Vice President**

Manage the affairs of the Club  
 Administer Club Regulations/By-Laws in accordance with the Club's Constitution  
 Attend Executive Committee

meetings Support the President  
 in all duties Support the  
 Secretary in all duties Deputies  
 for the President, as required  
 Attend Minkhana Sports Committee as needed  
 Organise and be involved in running the Hornsby Minikhana Interclub event  
 Organise first aid cover for ride days at the Club

### Secretary

Manage the affairs of the Club  
 Administer Club Regulations/By-Laws in accordance with the Club's Constitution  
 Act as ex-officio member of any or all sub-committees  
 Represent the Club in an official capacity  
 Attend Executive Committee meetings  
 Lodge permits for ride days, practice days and other events as necessary  
 Submit annual track licensing requests  
 Submit necessary paperwork to MNSW after each ride day for the purpose of rider  
 levies, etc. Collect mail and log correspondence in and out  
 Write correspondence on behalf of the Club, as necessary  
 Liaise with MNSW, Council, Sport and Recreation and Police as necessary  
 Organise and be involved in running the Hornsby Minikhana Interclub event  
 Update and maintain points scores for each series including Club  
 Champion points Monitor rider attendance for Club Attendance Awards  
 Create Club calendar, in consultation with the Executive Committee

### Treasurer

Manage the affairs of the Club  
 Administer Club Regulations/By-Laws in accordance with the Club's Constitution  
 Act as ex-officio member of any or all sub-committees  
 Represent the Club in an official capacity  
 Accept ride day fees and register riders  
 Cross check licenses and rider numbers including number of riders per event  
 Represent the Club as Public Officer, to satisfy requirements of the Department of Fair  
 Trading As Public Officer, hold a current register of members showing name, address,  
 date of joining and date of birth  
 Prepare and submit an Annual Summary of Financial Affairs to the Department of Fair  
 Trading Undertaking banking, issue cheques / to manage electronic transfer/s for the  
 clubs bank account, bills, maintain the Club's financial records and reimburse members  
 for incidental out of pocket expenses relating to the Club, where required Attend  
 Executive Committee meetings  
 Organise and prepare books for audit, when necessary  
 Provide information on the Club's financial status at Executive Committee meetings and other  
 meetings where necessary  
 Organise and be involved in running the Hornsby Minikhana Interclub event

### Sports Captain

Manage the affairs of the Club  
 Administer Club Regulations/By-Laws in accordance with the Club's Constitution  
 Attend Executive Committee meetings  
 Select and arrange what events will be undertaken on  
 ride days Place and remove rings, other equipment,  
 etc on ride days Prepare scoring sheet folders for  
 competition ride days

Support key officials on ride days  
 Organise and be involved in running the Hornsby Minikhana Interclub event

Bush Care Coordinator / Maintenance and Working Bee Coordinator

Attend Executive Committee meetings and maintenance/working bee sub-committee meetings, as required  
 Organise maintenance/working bees for the Club as needed, in consultation with the Executive Committee  
 Organise and be involved in running the Hornsby Minikhana Interclub event  
 Attend Executive Committee meetings and bush care sub-committee meetings, as required  
 Organise bi-monthly bush care activities at the Club  
 Submit an annual report on bush care activities conducted at the Club to Hornsby Council, in consultation with the Executive Committee, to ensure compliance with relevant sections of the Management Plan and Flora and Fauna Report  
 Organise and be involved in running the Hornsby Minikhana Interclub event

Canteen Coordinator

Attend Executive Committee meetings, as required  
 Co-ordinate the availability of lunch on Club ride days, e.g. sausages sandwiches, drinks, etc. Take lunch orders prior to the commencement of riding  
 Arrange for someone / people to prepare/cook lunch on Club ride days (e.g. Roster system or similar)  
 Operate canteen at lunch times on Club ride days, as needed  
 Ensure utensils and BBQ are cleaned and packed away at the end of each ride day  
 Undertake stock take each ride day to ensure availability of canteen items for the next ride day

**OTHER COMMITTEE ROLES (NON-VOTING CAPACITY)**

Assistant Secretary

Manage the affairs of the Club  
 Administer Club Regulations/By-Laws in accordance with the Club's Constitution  
 Attend Executive Committee meetings  
 Support the Secretary in all duties, as required  
 Take and prepare minutes at Executive Committee meetings and other meetings as necessary Maintain and distribute information to members via email and on the Club's website, in consultation with the Secretary  
 Organise and be involved in running the Hornsby Minikhana Interclub event

Assistant Treasurer

Manage the affairs of the Club  
 Administer Club Regulations/By-Laws in accordance with the Club's Constitution  
 Attend Executive Committee meetings  
 Support the Treasurer in all duties  
 Organise and be involved in running the Hornsby Minikhana Interclub event

Assistant Canteen Coordinator

Attend Executive Committee meetings, as required  
 Support the Canteen Coordinator in all duties  
 Take lunch orders prior to the commencement of riding  
 Arrange for someone / people to prepare/cook lunch on Club ride days (e.g. Roster system or similar)  
 Operate canteen at lunch times on Club ride days, as needed  
 Ensure utensils and BBQ are cleaned and packed away at the end of each ride day  
 Organise and be involved in running the Hornsby Minikhana Interclub event

New Member Coordinator

Attend Executive Committee meetings, as required  
 Talk to new members via telephone, email or in person  
 Promote the Club as required  
 Organise and be involved in running the Hornsby Minikhana Interclub event

Website Coordinator

Attend Executive Committee meetings, as required  
 Upload content onto the Hornsby website in consultation with the Executive Committee  
 Monitor and update content on the Hornsby website, as necessary

**GENERAL INVOLVEMENT – ALL MEMBERS / PARENTS / CARERS**

Attend working bees organised at the club, or at other grounds when required  
 Assist in the running of Club ride days as needed, e.g. marshalling, track maintenance, canteen, BBQ, etc.  
 Become involved and assist with the running of the Hornsby Minikhana Interclub event  
 Undertake official or coaching training (paid for by the Club) to ensure the Club is able to continue to operate and offer riding to its members  
 Help with fund raising efforts, as needed  
 Attend Club meetings